



# HOUGHTON REGIS ACADEMY

**Principal:** Mr M Bonner  
**PA to the Principal:** Mrs J Bradley

Parkside Drive, Houghton Regis, Bedfordshire LU5 5PX

**Telephone:** 01582 863294

**Fax:** 01582 866543

**email:** [admin@houghtonregisacademy.org](mailto:admin@houghtonregisacademy.org)

14<sup>th</sup> June 2017

Dear Parents/Carers,

## **Exam results collection arrangements 2017**

The Summer 2017 GCSE exam series is almost at an end and we would like to thank all our students for their commitment and hard work.

This is to advise you about the arrangements for students to collect their results. Results will only be available on Thursday 24<sup>th</sup> August 2017 and the school will be open between 9:00 – 11:00 for students to come in to collect them. Please be aware that we are not able to give the results out to any other family member.

If, for any reason, you are unable to come in on that day, you may provide the school with a self-addressed, stamped, A4 envelope and results can then be posted out to you.

If you have any queries about this process, please contact me to discuss.

Yours faithfully,

Mrs J Bradley  
**Exams Officer**